2023 W-2 Information

Please return to our office by **Jan 19, 2024** if you would like us to prepare the necessary forms for you. The federal deadline for mailing and filing W-2's is Jan 31, 2024. We are not liable for any late filing fees or penalties if information is received after Jan 19, 2024.

If you paid wages to anyone during the year, please fill out the information below. If there was any withholding for retirement or health insurance, please include those amounts as well.

Your Name: ______________________________ Phone: ______________________________

Please indicate if you will pick up and distribute recipient copies yourself, or if you wish to have us mail them directly to the recipients. (Postage fees will be applied to your invoice)

☐ I wish to have Bures & Associates, P.C. directly mail the prepared recipient copies
(I acknowledge the additional postage fee will be added to my invoice)

☐ I will pick up and distribute recipient copies myself by the IRS deadline of January 31, 2024

Name	Address	SSN	Gross Wages	Federal Withholding	Social Security Withholding